

\*\*\*\*\*DISPLAY BID\*\*\*\*\*

BIDS SHALL BE PUBLICLY OPENED AT 2:00 P.M., PREVAILING ATLANTA, GA TIME, AUG. 21, 2000.

ISSUE DATE: AUGUST 7, 2000.

ANY QUESTIONS BEFORE AWARD CONCERNING THESE SPECIFICATIONS CALL GREG BROWER at (404) 605-9160, ext. 9179. AFTER AWARD, REFER ALL QUESTIONS TO CONTRACT COMPLIANCE. (404) 605-9160, ext. 9167 or 9169. NO COLLECT CALLS.

### SPECIFICATIONS

U.S. Government Printing Office (GPO)  
Atlanta Regional Printing Procurement Office  
1888 Emery Street, N.W.  
Suite 110  
Atlanta, Georgia 30318-2542

**RECOVERED MATERIALS PROGRAM:** The Government Printing Office is promoting the use of recovered materials in its contracts to the maximum extent practicable, provided all specification requirements are met. Offerors are encouraged to supply paper and paper products that contain recovered materials even in the absence of a specific solicitation provision or contract clause requiring such materials.

Recovered materials shall mean "recovered fiber" or "post-consumer recovered fiber" as defined in "Government Paper Specification Standards No. 11", published by the Joint Committee on Printing. However, when used in conjunction with the cotton/linen content of paper, "recovered fiber" means a post-consumer fiber and "recovered material" means a pre-consumer fiber.

By submission of a bid or offer, or by substantial performance on a small purchase, the offeror certifies that the paper to be supplied contains at least the minimum percentage of recovered materials in the paper products as specified. This certification concerns a matter within the jurisdiction of an agency of the United States, and the making of a false, fictitious or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001. The Government reserves the right to require proof of such certification prior to first delivery and thereafter as may be otherwise provided for under the provisions of the contract.

When the use of recovered materials is specified, the contractor shall maintain manufacturer/mill accounting and record summaries on the fiber weight content used as feed stock, for the purposes of Government audit, that will verify (a) the contractor's certification of the minimum percentage of recovered materials used in the performance of the contract, (b) that the paper and paper products are in compliance with the specification requirements, and (c) the paper is manufactured in accordance with the Environmental Protection Agency (EPA) Paper Products Recovered Materials Advisory Notice (61 FR 26985, May 29, 1996) whether the products are manufactured by the contractor or another paper mill. The contractor, if not the manufacturer, shall obtain this information from the paper manufacturer. The contractor shall maintain, and make available to the Government, these documents for one year after the expiration of the contract. Nothing in this clause shall excuse the contractor from furnishing the specified paper.

**GPO CONTRACT TERMS:** Any contract which results from this Invitation for Bid will be subject to GPO Contract Terms (GPO Pub.310.2, effective December 1, 1987 (Rev. May 1999) and Quality Assurance Through Attributes Program (GPO Pub. 310.0. effective May 1979 (revised April 1996).

**INK:** If lithographic ink is used in the performance of this contract, the ink shall contain not less than the following percentages of vegetable oil: (a) news ink, 40 percent; (b) sheet-fed and forms ink, 20 percent; and (c) head-se ink, 10 percent. High quality color process printing on high speed heat-set presses is excepted when slow drying time significantly increases production costs.

**PRODUCT:** <Prod>Books</Prod> </Prod>

**INSPECTION OF MATERIAL:** The materials to be furnished by the GPO shall be examined at the U.S. Government Printing Office (address above), between the hours of 8:30 a.m. and 3:00 p.m., local time, on any workday prior to the day of bid opening.

Examination of the materials by the bidder is an integral part of these specifications. No additional payment will be allowed for the correction of errors due to the failure of the contractor to examine the materials and thoroughly understand the nature and extent of the work to be performed.

**Quality Control:** Contractor must put into effect and maintain throughout the run, a quality control program that will guarantee that all quality standards will be met.

**TITLE:** <Title>NATIONAL DIABETES EDUCATION PROGRAM: DIABETES COMMUNITY PARTNERSHIP GUIDE</Title> </Title>

**QUANTITY:** <Quantity>15,000 .</Quantity></Quantity>

**TRIM SIZE:** 8-1/2 x 11".

**NUMBER OR PAGES:** 196 + 2 Piece Cover

**GOVERNMENT TO FURNISH:** Full set of black line & composite HT negatives on 41 x 25" golden-plast flats. One piece of camera copy to be shot @ 100% (NEW COPY for page 149) - make one black line negative in the 66-100 square inch group & strip into proper position . One piece of manuscript copy for INDEX page , single type line, addition. One sample furnished.

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried on copy, film or electronic files, must not print on finished product.

**CONTRACTOR TO FURNISH:** All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

**FILMS:** Contractor to make 1 conventional line negative in the 66-100 square inch group. The film delivered to the Government must be the final film used for printing. They must be suitable for making press plates for subsequent reprinting without any retouching, opaquing, surprinting or any other hand or camera work.

**PROOFS: REQUIRED:** Contractor must not print prior to receiving an "OK" to print.

Deliver one composite book blue to the department on/before August 29, 2000. Contractor is responsible for all costs incurred in the delivery and pickup of proofs. Contractor must return all furnished materials with proofs.

Submit proof to address under DISTRIBUTION. Proofs will be withheld not more than 2 workdays from receipt by the Government to receipt at contractor's plant.

**STOCK:** The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 11" dated February 1999. All text paper used in each copy must be of a uniform shade. All cover paper must have the grain parallel to the spine.

Text: JCP Code A181, No. 1 Coated Text, Gloss-Finish, Basis Size 25 X 38", Basis Weight 80#.

Cover: JCP Code L11, No. 1 Coated Cover, Gloss-Finish, Basis Size 20 X 26", Basis Weight 100#.

**PRINTING:** Covers 1 through 3 print in black, cover 4 is blank. Cover 1 prints type matter, one screened department logo and 4 halftone illustrations bleeding on the right outside edge. Cover 2 prints type matter, one screened department logo and 1 halftone illustration. Cover 3 images on sample are deleted with type, line & screened logo images on Cover 4 moving to Cover 3. Cover 4 is to be blank.

Text prints type, line and screened matter in black, printing head to head. New text page A/B (first text leaf, old page 149 in sample furnished) prints type & line matter on face only, back (B) is blank, perforates the 11" vertical way @ .5" from bind/left. Approximately 95 pages also contain halftone illustrations, with approximately 64 of the pages bleeding uncommon either left or right. Camera copy for NEW text page 149 has been furnished; same page 150 image from sample prints on back. Contractor to set one type line for new addition to INDEX page. Set in same style, size & position in proper format/position for NEW text page 149, the type line – NDEP Web Page.

**BINDING:** Text: Trim 4 sides. Cover: 2 piece, trim flush, grain to run parallel to the 11" vertical way. Collate covers and text, punch suitable along the 11" left dimension and bind with suitable sized white plastic spiral binding. (NOTE: Some halftone illustrations will be punched through when binding.)

**MARGINS:** Cover 1 bleeds uncommon outside edge. approximately 64 text pages bleed uncommon left or right. Balance follow copy, adequate gripper.

**INK :** Black.

**PACKING:** Pack suitable, uniform quantities per shipping containers. Mark all cartons with title, quantity and stock no. 099-6222.

**LABELING/MARKING:** Reproduce container label form as necessary, fill in appropriate blanks, and attach to shipping containers.

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

**Product Quality Levels:**

- (a) Printing (page related) Attributes -- Level 3
- (b) Finishing (item related) Attributes - Level 3

**Inspection Levels (from ANSI/ASQC Z1.4):**

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>	<u>Alternate Standard*</u>
P--7. Type Quality and Uniformity	O.K. Proof	Camera copy/negatives
P-8. Halftone Match (Single and Double Impression)	O.K. Proof	Negatives

\*In the event that the Specified Standard is waived the Alternate Standard will serve as the new standard. \*If press-sheet inspection is the specified standard and is later waived, the listed alternate standard will become the specified standard.

#### DISTRIBUTION: FOB DESTINATION:

Deliver all copies to: CDC Publications Distribution Facility, 1275 Oakbrook Dr., Norcross, GA 30093.

Deliver proofs to: CDC, ATTN: Gene Dix, Suite 1104, 4 Executive Park Dr., Atlanta, GA 30329

Return originals and negatives to: CDC, MS E71, 1600 Clifton Rd., NE, Atlanta, GA 30333 (if returned via USPS) or to CDC, Suite 1104, 4 Executive Park Dr., Atlanta, GA 30329 (if returned via overnight courier).

RECEIPT FOR DELIVERY: Contractor must furnish their own receipts for delivery. These receipts must include the GPO jacket, program, and print order numbers: total quantity delivered, number of cartons, and quantity per carton: date delivery made: and signature of the Government agent accepting delivery. The original copy of this receipt must accompany the contractor's voucher for payment.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with the order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

#### SCHEDULE:

Furnished material will be available for pick up at the U.S. Government Printing Office, 1888 Emery Street, N.W., Suite 110, Atlanta, GA 30318, on August 24, 2000.

DELIVER PROOFS on or before August 29, 2000.

DELIVER COPIES on or before September 20, 2000.

OFFERS: Offers must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. In addition, a price must be submitted for each additional hundred or thousand copies. The price for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges and will not be a factor for determination of award.

SUBMIT BIDS TO: U.S. Government Printing Office, 1888 Emery Street, N.W., Suite 110, Atlanta, GA 30318.

PAYMENT: Submit all vouchers to: Comptroller, Stop FMCE, Office of Financial Management, U.S. Government Printing Office, Washington, D.C. 20401.

**PAYMENT BY ELECTRONIC FUNDS TRANSFER (EFT):** Public Law 104-134 of April 26, 1996, requires that Federal agencies convert from making payment by check to paying by electronic funds transfer (EFT). Accordingly, the U.S. Government Printing Office (GPO) intends to issue payment by EFT under any contract or purchase order resulting from this solicitation, unless a contractor certifies that it does not have an account with a financial institution or authorized payment agent.

Contractors who do not have an account with a financial institution or authorized payment agent must certify this in writing to the Public Printer of the United States, and submit this statement to the attention of the Assistant Comptroller at the address below. In accordance with Public Law 104-134, these certifications will automatically terminate on January 1, 1999, after which time all contractors will be paid through EFT.

To arrange for EFT payment, contractors must complete a Standard Form 3881 (ACH Vendor/Miscellaneous Payment Enrollment Form) and submit it to: U.S. Government Printing Office, Procurement Accounting Division, Stop FMC, Washington, DC 20401. SF-3881 is available by calling 202-512-0864 or by fax request to 202-512-0992/0993. A new SF-3881 should be submitted for changes in company or financial institution information. Contractors already registered for EFT with the GPO need not reapply.

**FACSIMILE BIDS ARE ACCEPTABLE UNLESS OTHERWISE NOTED: ATLANTA FAX NUMBERS ARE 404-605-9185/9186.**

(a) Definition. "Facsimile bid," as used in this solicitation, means a bid, modification of a bid, or withdrawal of a bid that is transmitted to and received by the Government via electronic equipment that communicates and reproduces both printed and handwritten material.

(b) Bidders may submit facsimile bids as responses to this solicitation. These responses must arrive at the place and by the time specified in the solicitation.

(c) Facsimile bids that fail to furnish required representations or information or that reject any of the terms, conditions, and provisions of the solicitation will be excluded from consideration.

(d) Facsimile bids must contain the required signatures.

(e) The Government reserves the right to make award solely on the facsimile bid. However, bidders agree to promptly submit the complete original signed bid.

(f) Submit facsimile bid to FAX No. 404-605-9185/9186, one bid per facsimile.

(g) If the bidder chooses to transmit a facsimile bid, the Government will not be responsible for any failure attributable to the transmission or receipt of the facsimile bid including, but not limited to, the following:

- (1) Receipt of garbled or incomplete bid.
- (2) Availability or condition of the receiving facsimile equipment.
- (3) Incompatibility between the sending and receiving equipment.
- (4) Delay in transmission or receipt of bid.
- (5) Failure of the bidder to properly identify the bid.
- (6) Illegibility of bid.
- (7) Security of bid data.